

EXTENDED PRODUCER RESPONSIBILITY (EPR)

The Alberta Recycling Management Authority's (ARMA) EPR registration kicked off on October 2, 2023, marking the commencement of Phase One for Communities, followed by the launch of the registration portal for Producers on November 27, 2023. Phase One Community registration concluded on December 31, 2023, achieving an impressive milestone with 255 Communities registered for Single-Use Products, Packaging, and Paper Products (PPP) and 204 Communities registered for Hazardous and Special Products (HSP). This equates to more than 70 percent of Alberta's Communities covering over 90 percent of the province's population.

Starting January 1, 2024, ARMA's EPR initiative entered a new phase. We will continue collaborating with Phase One Communities while welcoming the next phase of Communities into the fold. Registered Communities will be contacted by registered Producer Responsibility Organizations (PROs) to identify and verify current collection program details including depot and transportation costs. As a municipality, understanding your costs will be an important part of the conversation with the registered PROs.

ARMA is also intensifying our outreach and engagement efforts to educate and encourage Producers to register. Given the substantial number of Producers supplying designated materials to Alberta, the registration process is expected to be a comprehensive endeavour. The registration timeline for Producers hinges on their engagement status within Alberta, following these guidelines:

- Producers presently supplying designated materials into Alberta must complete their registration by March 1, 2024.
- As new Producers continually enter the province, the registration portal for Producers remains open and ongoing. After the March 1 deadline, Producers entering Alberta must register with ARMA at least 30 days before supplying designated materials into the province. Failure to register within this timeframe will result in non-compliance.

We are committed to ensuring a smooth transition to EPR in Alberta. Let's work together to create a more sustainable future for our province.

TIRE-DERIVED AGGREGATE (TDA)

TDA (Tire-Derived Aggregate) is an engineered product made by mechanically shredding scrap tires. It is produced by Processors registered and approved by ARMA. Since the program began, municipalities across Alberta have benefitted from the use of approximately 600,000 tonnes of TDA as a drainage material in leachate collection systems. It also performs well in specific road construction applications.

TDA can offer significant cost savings compared to conventional aggregate. Alberta's Tire Recycling Program funds 100% of the cost to produce the material and a portion of the cost to deliver the finished material to the landfill site.

Visit our **Tire-Derived Aggregate** web page for more information. To acquire TDA for your next landfill cell or civic project, please e-mail us at info@albertarecycling.ca or call our Tire Program Administrator at 1.888.999.8762.





REMINDERS FOR ELECTRONICS

ELECTRONICS COLLECTION:

You must store your Program materials and ePilot materials separately so they can be received and weighed separately by the Processors. The Scale Tickets will indicate separate Program and ePilot weights. Visit our website to view the ePilot product list.

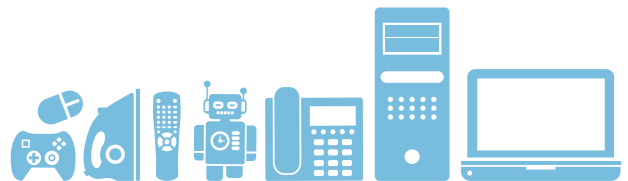
ELECTRONICS CLAIMS:

The ARMA Connect online claim portal requires the weights to be entered based on the eligible Net tonne as detailed on the Processor Scale Tickets. Ensure any non-program (ineligible) materials are excluded from the weights claimed. The ARMA Connect backup, when requested, consists of the Scale Tickets and the driver signed Material Transport Manifests/Pickup Form as proof of the shipments. The old claim forms are no longer needed.

If you have any questions regarding how to complete your claims or require clarification on any of these reminders, please email us at collection.sites@albertarecycling.ca

SOLAR PANEL RECYCLING

ARMA is continuing to collect and evaluate solar panels so that we can gather data and create recycling recommendations and guidelines. If your site has a stockpile of solar models, please email us at info@albertarecycling.ca to discuss handling options.



ePILOT

The current Ministerial Order from the Minister of Environment and Protected Area extended the ePilot until March 2024. We continue to have discussions with the Minister on the Electronics Program Expansion and will update ARMA registered collection sites as soon as we know. Please check our website for updates and continue to operate the ePilot program according to the existing guidelines so we can continue collecting valuable data and reporting on any findings.

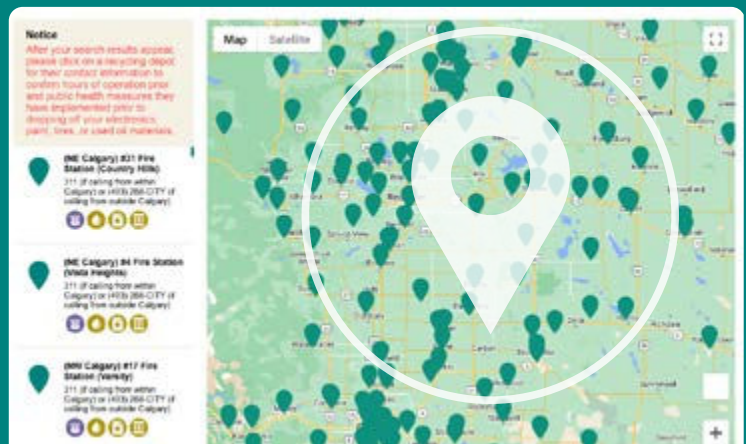
SIGNAGE USE



ARMA goes to great lengths to provide registered collection sites with signage that helps to raise awareness of the recycling programs and helps the public direct material to the right places. Please make sure to display the signage appropriately and do not dispose of or alter it in any way.

KEEP YOUR DEPOT DETAILS UP TO DATE

Registered collection sites are listed in our online Depot Finder so that Albertans can find convenient locations to drop off their recyclables. It's important to have this information up to date, so please contact collection.sites@albertarecycling.ca if you have any updates.



PAINT CONTAMINATION IS COSTLY

If you collect HHW, store it separately from paint. Processors may charge a contamination fee if they find non-paint materials like corrosive or adhesive products mixed in with paint. This fee is outside of ARMA's authority and is a business decision by the processor.

If you are unsure about a product, email our Program Admin at collection.sites@albertarecycling.ca

PAINT COLLECTION TIPS

- Ensure the collection site signage is posted and visible to the public.
- Have a table available for residents to place their materials on.
- Maximize the storage of paint cans to capture as much eligible material as possible.
- Collect spray paint/paint aerosols separate from non-aerosol paint materials.
- Keep lids on the bins to prevent moisture from getting in.
- To learn more about paint collection, please see our learning module at <https://learn.albertarecycling.ca/>

DON'T FORGET THE EMPTY PAINT CANS AND SPRAY PAINT CANS

Empty paint cans and spray paint cans are included in the program too.

1. Place the empty paint cans in the bins supplied by the processors to ensure **secondary containment** and accurate calculation of collection funding.
2. Spray paint cans should be collected separately from paint cans and HHW aerosol cans.



PAINT CLAIMS

The ARMA Connect online claim portal requires the Standard Paint Bins and Spray Paint cans or drums (depending on collection method) to be entered based on the detailed Processor Manifest/Bill of Lading. Ensure any non-program (ineligible) materials are excluded from the claim. The ARMA Connect backup, when requested, consists of the signed Processor Manifest/Bill of Lading as proof of the shipments. The old claim forms are no longer needed.

If you have any questions, email us at collection.sites@albertarecycling.ca

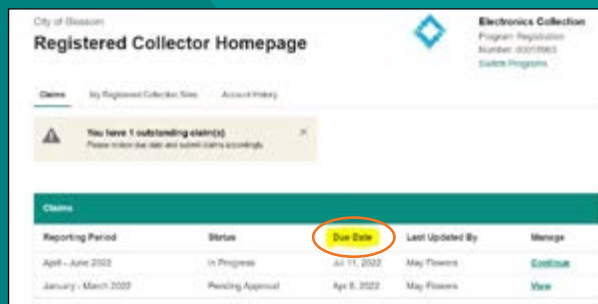
TIPS FOR ARMA CONNECT ELECTRONICS & PAINT CLAIMS

Collection Sites have been submitting to ARMA connect for a year now and we would like to provide some tips and answer common questions to ensure everyone has a successful claim.

Q. WHEN ARE THE CLAIMS DUE?

- A. Claims are due five business days after the claim period. When you log in to ARMA Connect and select claims you will see a **Due Date**.

For most municipalities, their claim periods correspond to ARMA's fiscal quarters. Please ensure all unclaimed shipments up to March 31st are submitted by the April deadline.



Report Period Name	Collection Funding Request Due Date	Collection Funding Payment Date*
April – June 2024	July 8, 2024	August 22, 2024
July – September 2024	October 7, 2024	November 22, 2024
October – December 2024	January 8, 2025	February 21, 2025
January – March 2025	April 7, 2025	May 22, 2025

Q. DO I HAVE TO REPORT IF I DIDN'T SHIP ANYTHING?

- A. Yes, but you can do it in three simple clicks. Click the little box under shipments to indicate no shipments. Then go to the summary page and click two and three.

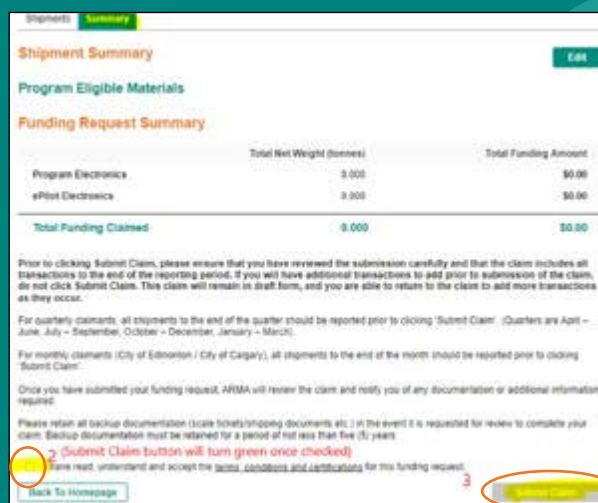


Q. WHY HASN'T MY CLAIM GONE THROUGH?

- A. If you have entered all your shipment data (or uploaded your requested backup), please go to the Summary tab, check off the terms, conditions, and certifications, and click Submit Claim (Submit Information).

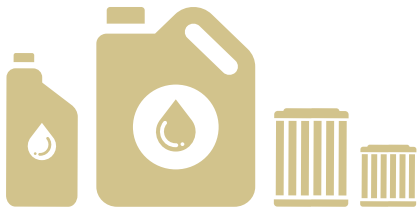
Until submitted, the information is considered in progress and will remain as a draft. ARMA will not review the information until submission.

If you have any questions, email us at collection.sites@albertarecycling.ca



*Collection Funding Payment Dates indicate the date of payment for claims received by the due date, with no errors, and where any requested backup documentation is submitted in a timely manner and substantiates the claim made. Claims received after the due date, with errors, or with insufficient back-up documentation will be paid only once completed, and on a later ARMA payment date (two payment dates per month).

All funding requests for electronics or paint shipments up to the fiscal year end, March 31, 2025, are to be submitted no later than April 11, 2025, to be eligible for funding payments.



COLLECTION OF USED OIL MATERIALS

Several active Registered Processors can pick up your oil materials. Registered Used Oil Processors (recyclers) are private companies that have been audited and approved by ARMA for the collection and preparation of eligible used oil products and are regularly reviewed to ensure that they maintain the requirements of the Used Oil Recycling Program. Please contact a Registered Processor directly if you need regular pick-up services.

USED OIL EXPANSION

ARMA has submitted all the necessary documents on the Used Oil Recycling program expansion to the Minister of Environment and Protected Areas and we are waiting for the provincial government to provide further directions on the expansion initiative.

OIL MATERIALS THAT CAN BE RECYCLED

The used oil program provides funding to registered processors to recycle the following eligible materials, based on their volume and weights:

- Used lubricating oil,
- Oil filters (metal and non-metal), and
- Oil containers (metal and plastic).*



OIL FILTERS
(METAL AND
NON-METAL)



USED
LUBRICATING
OIL



OIL
CONTAINERS
(METAL AND
PLASTIC)*

**Continue to separately collect eligible oil containers from ineligible automotive containers.*

ADVERTISE YOUR COLLECTION SITE

ARMA offers the Registered Collection Site Advertising Grant to help registered sites raise awareness of local recycling options. Learn about funding opportunities to assist in promoting your electronics, paint, tires, and used oil material collection efforts.

Contact our Program Administrator (Collection Sites) at **1.888.999.8762** or via e-mail at **collection.sites@albertarecycling.ca**

MUNICIPAL SUPPORT

ARMA would like to hear from Registered Collection Sites on how ARMA can support their collection of used oil materials. If you have suggestions, please email **info@albertarecycling.ca**

ROUNDUP OPPORTUNITIES

Did you know there are two different roundup opportunities to help Albertans recycle electronics, paints, tires, used oil materials, and HHW?

Municipal Recycling Roundup—this program has been available since 2007 for municipalities and Indigenous Communities to hold a centralized drop-off collection event.

Curbside Roundup—ARMA has facilitated Curbside Roundups in select communities throughout Alberta. Stay tuned to our social media and website for updates on the communities we will be serving this year.

Contact us for application information that includes details on roundup event funding and setup.

RECYCLING RESOURCES FOR ALBERTANS

Our vision is **Inspiring a Future Without Waste**, which is why we want to help Albertans recycle all types of materials, whether they are inside or outside of our programs. We have a list of resources to help you recycle, reuse, and divert all types of materials from landfills.

Visit the **Recycling Resources for Albertans** page on our website to learn more.

2024 COLLECTION SITE AWARD OF EXCELLENCE

The 2024 Collection Site Award of Excellence is coming and the winners will be announced in the fall. As a reminder, here's a summary of what it takes to win.

- Make sure your site is registered with the Electronics, Paint, Tire, and Used Oil Materials Recycling Programs.
- Install the Program signage provided by ARMA.
- Ensure safe and proper handling of Program material.
- Ensure secure storage of Program material to prevent theft, scavenging and vandalism.
- Be convenient and accessible to the public.
- Keep eligible and ineligible materials stored separately.
- Collect paint in paint bins to ensure secondary containment and maximize shipping capacity.
- Prevent spills and groundwater contamination at used oil materials collection sites.
- Regularly submit the Electronics and Paint Funding Request Claims on ARMA Connect.
- Keep the site neat and orderly.



INSPIRING A FUTURE WITHOUT WASTE

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